

**ORANGE COUNTY BROADBAND AUTHORITY MINUTES**

**MARCH 28, 2017**

At the Organizational Meeting of the Orange County Broadband Authority held on Tuesday, March 28, 2017, beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; S. Teel Goodwin; James P. Crozier, and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ORGANIZATIONAL MEETING

RE: APPOINTMENT OF OFFICERS

The floor was opened for nominations for Chair. Mr. Johnson nominated Mr. White to serve as Chair. There being no further nominations, the floor was closed.

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority appointed Mr. White to serve as Chair for the remainder of the term as established in the Bylaws, through such time the Organizational Meeting was conducted in 2018.

The floor was opened for nominations for Vice Chair. Mr. Frame nominated Mr. Johnson to serve as Vice Chair. There being no further nominations, the floor was closed.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority appointed Mr. Johnson to serve as Vice Chair for the remainder of the term as established in the Bylaws, through such time the Organizational Meeting was conducted in 2018.

The floor was opened for nominations for Secretary and Treasurer. Mr. Frame nominated R. Bryan David, County Administrator, to serve as Secretary and Treasurer. There being no further nominations, the floor was closed.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Authority appointed R. Bryan David to serve as Secretary and Treasurer for the remainder of the term as established in the Bylaws, through such time the Organizational Meeting was conducted in 2018.

RE: NEW BUSINESS

RE: APPROVAL OF MINUTES

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority approved the October 25, 2016 Regular Meeting minutes, as presented.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: INFORMATIONAL ITEMS

RE: FY2016 - 2017 OPERATING BUDGET UPDATE

R. Bryan David, County Administrator, provided an update to the Authority on its Fiscal Year 2017 Operating Budget, which had been adopted on July 26, 2016. He explained that the Budget was currently supported by the General Fund, and the appropriations were intended to cover expenses related to work performed by Blue Ridge Advisory Group and Federal Engineering.

The Authority took the information regarding the Fiscal Year 2017 Budget under advisement, and there was no action taken at this time.

RE: PUBLIC SAFETY TELECOMMUNICATIONS PROJECT AND RURAL BROADBAND INITIATIVE UPDATE

R. Bryan David, County Administrator, provided an update on the Public Safety Telecommunications Project and Rural Broadband Initiative, noting the work being completed by both the Blue Ridge Advisory Group and Federal Engineering. He explained that technical specifications were being finalized for release of an RFP and that interviews were being conducted by Blue Ridge Advisory Group for completion of an Assessment.

Discussion ensued regarding: the number of towers and design for the projects; community needs; bandwidth and speeds for potential broadband service; fiber lines; and taking a phased approach.

The Authority took the information regarding the Public Safety Telecommunications Project and Rural Broadband Initiative under advisement, and there was no action taken at this time.

RE: SCHEDULE NEXT MEETING

At this time, the Authority took no action to schedule its next meeting, which would instead be scheduled when needed.

RE: CLOSED MEETING

At 4:26 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Broadband Authority of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. - §2.2-3711(A)(6) of the Code of Virginia
- Consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(6) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Broadband Authority of Orange County hereby authorized discussion of the aforestated matters in Closed Meeting.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Authority adopted the resolution authorizing Closed Meeting, as presented.

RE: CERTIFICATION OF CLOSED MEETING

At 5:00 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Broadband Authority of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Broadband Authority of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Authority adjourned the meeting at 5:00 p.m.

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James K. White, Chairman

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R. Bryan David, County Administrator