

ORANGE COUNTY BROADBAND AUTHORITY MINUTES

JUNE 12, 2018

At a Regular Meeting of the Orange County Broadband Authority held on Tuesday, June 12, 2018, beginning at 3:45 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; James P. Crozier, and Lee H. Frame. Absent: S. Teel Goodwin. Also present: R. Bryan David, County Administrator; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Johnson, seconded by Mr. Frame, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority adopted the agenda, as presented. Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: NEW BUSINESS

RE: APPROVAL OF MINUTES

On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority approved the April 24, 2018 Regular Meeting minutes, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: RENEWAL OF THE CONTRACT WITH FEDERAL ENGINEERING FOR RADIO ENGINEERING AND CONSULTING SERVICES

Stephanie Straub, Financial Management Specialist, explained that the contract with Federal Engineering for Radio Engineering & Consulting Services had previously been transferred to the Broadband Authority for management from the Board of Supervisors. She indicated that staff was requesting the second of four (4) possible renewals, which would extend the contract for an additional year, through June 30, 2019.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to renew Contract FE-00-17NT with Federal Engineering for a period of one (1) year, to expire on June 30, 2019, representing the second of four (4) possible renewals.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: RENEWAL OF THE CONTRACT WITH COMPUTER CABLING AND TELEPHONE COMPANY FOR FIBER OPTICS PRODUCTS AND INSTALLATION SERVICES

Stephanie Straub, Financial Management Specialist, explained that the contract with Computer Cabling and Telephone Services, Inc. for Fiber Optics Products and Installation Services had previously been transferred to the Broadband Authority for management from the Board of Supervisors. She indicated that staff was requesting renewal of the contract for an additional term, which would extend the contract through August 31, 2019.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to renew Contract CCT-00-16DH with Computer Cabling and Telephone Company for a period of one (1) year, to expire on August 31, 2019.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: AWARD OF THE CONTRACT WITH GCR COMPANY FOR PROFESSIONAL ELECTRICAL ENGINEERING CONSULTING SERVICES

Stephanie Straub, Financial Management Specialist, explained that a solicitation had been released on April 5, 2018, requesting proposals from qualified firms to establish a contract, through competitive negotiation, to provide Electrical Engineering Consulting and other services related to Broadband Authority projects. The solicitation was advertised on the County's website and on Virginia's e-procurement website (eVA), receiving one (1) total response.

Ms. Straub stated that after reviewing the proposal, staff recommended GCR Company be awarded the contract. She said staff felt GCR Company was a qualified vendor, with nearly thirty (30) years of experience and thirteen (13) years of working with broadband organizations.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to execute a contract with GCR Company for professional electrical engineering consulting and related services for a period of one (1) year, with the option of four (4) possible renewals.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: OTHER BUSINESS

R. Bryan David, County Administrator, explained that the installation of orange conduit had begun as part of the e-Rate broadband project, and fiber installation would begin soon. He reminded the Authority there were plans for a groundbreaking event, and details would be forthcoming.

Chairman White indicated that Broadband Authority meeting frequencies may increase as there was a need for additional considerations and decisions.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority adjourned the meeting at 3:55 p.m.

James K. White, Chairman

R. Bryan David, County Administrator