

At a Regular Meeting of the Orange County Broadband Authority held on Tuesday, October 25, 2016, beginning at 3:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; Lee H. Frame, Vice Chair; R. Mark Johnson; S. Teel Goodwin; and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: NEW BUSINESS

RE: APPROVAL OF MINUTES

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0-1, with Mr. Goodwin abstaining, the Authority approved the July 26, 2016 Regular Meeting minutes, as presented.

RE: ASSIGNMENT OF CONTRACT BY THE BOARD OF SUPERVISORS TO THE ORANGE COUNTY BROADBAND AUTHORITY FOR FIBER OPTICS PRODUCTS AND INSTALLATION SERVICES WITH COMPUTER CABLING AND TELEPHONE SERVICES, INC.

Stephanie Straub, Financial Management Specialist, explained that the School Board had previously executed a competitively-procured contract for Fiber Optics Products and Installation Services with Computer Cabling and Telephone Services, Inc. She added that the contract included design and installation of fiber networks, valid for three (3) years, with multiple renewals.

Ms. Straub stated that the contract was written with a rider clause authorizing use by Orange County. The Board of Supervisors had previously authorized staff to execute said contract, and staff was now requesting the Broadband Authority accept assignment of the contract. Ms. Straub indicated that the terms and conditions of the original contract would still apply.

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Authority authorized the County Attorney and County Administrator to do those things necessary, after approval by the Board of Supervisors, to accept the assignment of Contract CCT-00-16DH with Computer Cabling and Telephone Services, Inc.

RE: AWARD OF THE CONTRACT FOR PROFESSIONAL BROADBAND CONSULTING SERVICES

Stephanie Straub, Financial Management Specialist, explained that a solicitation had been released on August 18, 2016, requesting proposals from qualified firms to establish a contract, through competitive negotiation, to provide Professional Broadband Consulting Services. The solicitation was advertised on the County's website, in The Orange Review, and on Virginia's e-procurement website, receiving five (5) total responses.

Ms. Straub stated that after reviewing the proposals, the Selection Committee ranked the offerors and conducted interviews with the top-ranked firms. She said staff felt Blue Ridge Advisory Services Group was the best qualified vendor to provide high-quality professional services.

Discussion ensued regarding: whether or not this contract should be held with the Board of Supervisors or with the Broadband Authority.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Authority authorized staff to enter into a contract with Blue Ridge Advisory Services Group for a one (1) year term, with the possibility of four (4) additional one (1) year terms, understanding that the first contract term would be November 1, 2016 through October 31, 2017.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Authority authorized the County Attorney and County Administrator to do those things necessary to assign the management of the contract with Blue Ridge Advisory Services Group for Professional Broadband Consulting Services to the Orange County Broadband Authority.

RE: ADOPTION OF GUIDELINES PURSUANT TO THE PUBLIC-PRIVATE EDUCATION FACILITIES AND INFRASTRUCTURE ACT OF 2002

R. Bryan David, County Administrator, indicated that he and the County Attorney had discussed the likelihood of the Broadband Authority utilizing the State-enabling legislation provided under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) to pursue development of the Rural Broadband Initiative. He added that the Broadband Authority had formally designated Orange County as its procurement agent, and there were guidelines in-place under the PPEA that were previously adopted by the County in 2009.

Mr. David provided the PPEA Implementation Manual and Guidelines, which set forth qualifying projects, including telecommunications infrastructure and deployment of wireless broadband services to schools, businesses, and residential areas. He also provided the Authority with a draft resolution for consideration.

Discussion ensued regarding: potential partners; the proposal and review process; taking a phased approach; ownership of property; use of the County's PPEA policy; flexible versus inflexible solicitation options; the ability to provide multiple options for service providers; better cell phone coverage; and necessary policy decisions.

On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Broadband Authority adopted the following resolution, as presented:

A RESOLUTION TO ADOPT THE PPEA GUIDELINES PREVIOUSLY  
ADOPTED BY THE COUNTY OF ORANGE

WHEREAS, the Orange County Broadband Authority previously designated the County of Orange as its procurement agent; and

WHEREAS, the County of Orange has adopted guidelines pursuant to the Public-Private Education Facilities and Infrastructure Act of 2002, Va. Code §56-575.1 *et seq.* (PPEA); and

WHEREAS, the PPEA allows any public body politic to adopt and utilize the PPEA; and

WHEREAS, pursuant to Va. Code §15.2-5431.3, the Orange County Broadband Authority is a public body politic and may utilize the PPEA; and

WHEREAS, the Orange County Broadband Authority has determined that use of the PPEA would be beneficial in its procurement efforts;

NOW, THEREFORE, BE IT RESOLVED, on this 25<sup>th</sup> day of October, 2016, that the Orange County Broadband Authority hereby adopts the PPEA guidelines previously adopted by the County of Orange.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: INFORMATIONAL ITEMS

There were no Informational Items at this time.

RE: SCHEDULE NEXT MEETING

At this time, the Authority took no action to schedule its next meeting, which would instead be scheduled when needed.

RE: ADJOURN

On the motion of Mr. Goodwin, seconded by Mr. Johnson, which carried by a vote of 5-0, the Authority adjourned the meeting at 3:37 p.m.

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James K. White, Chairman

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R. Bryan David, County Administrator