

**ORANGE COUNTY BROADBAND AUTHORITY MINUTES**

**AUGUST 24, 2020**

At a Special Meeting of the Orange County Broadband Authority held on Monday, August 24, 2020, beginning at 5:30 p.m., and held electronically via Zoom video conference. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; James P. Crozier; and Lee H. Frame. Absent: S. Teel Goodwin. Also present: Theodore L. Voorhees, County Administrator; Thomas E. Lacheney, County Attorney; S. Lewis Foster, Broadband Program Manager; and Susan Turner, Deputy Clerk.

RE: PARTICIPATION VIA ELECTRONIC MEANS

Pursuant to the emergency ordinance adopted on March 24, 2020, this meeting was held electronically via Zoom video conference and livestreamed to YouTube for the public to view. As such, the minutes are required to reflect the physical location of each Authority member during their participation.

Chairman White participated from his residence, located at 22373 Berry Run Road, Orange, Virginia.

Vice Chairman Johnson participated from his residence, located at 13451 Albano Road, Barboursville, Virginia.

Mr. Frame participated from his residence, located at 103 Woodland Trail, Locust Grove, Virginia.

Mr. Crozier participated from the Orange County Airport, located at 11275 Aviation Way, Orange, Virginia.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority adopted the agenda, as presented. Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: CONSENT AGENDA

RE: RENEWAL OF THE CONTRACT WITH AYALA CONSTRUCTION LLC

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to renew the contract with Ayala Construction LLC (CCT-00-20OCBA) for one (1) term, the first of four (4) possible renewal terms, with said term effective September 5, 2020 through September 4, 2021, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: NEW BUSINESS

RE: AWARD OF A CONTRACT TO NRTC MANAGED SERVICES

Amanda Amos, Procurement Coordinator, explained that the Authority had recently released a solicitation seeking proposals from qualified vendors for customer interface and fiber network operation support services. The request for proposals was advertised on the County's website, in The Orange Review, and through eVA, Virginia's procurement website, and ten (10) responses were received.

Ms. Amos indicated that, after conducting interviews with the top three (3) ranked vendors, staff recommended awarding a one-year contract to NRTC Managed Services, with the possibility of four (4) additional renewals.

Discussion ensued among the Authority regarding: the standards of service; and providing a copy of the request for proposal (RFP) to Mr. Frame and anyone else who so may desire.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to enter into a contract with NRTC Managed Services for fiber network operation support services for a period of one (1) year, with the possibility of four (4) renewals terms, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: AWARD OF THE CONTRACTS FOR DEDICATED INTERNET SERVICE (DIA)

Amanda Amos, Procurement Coordinator, explained that the Authority had recently released a solicitation seeking proposals from qualified vendors to provide dedicated internet services (DIA). The request for proposals was advertised on the County's website, in The Orange Review, and through eVA, Virginia's procurement website, and twelve (12) responses were received.

Ms. Amos indicated that, after conducting interviews with the top two (2) ranked vendors, staff recommended awarding a one-year contract to both, Cogent Communications Inc. and Planters Communications LLC, with the possibility of four (4) additional renewals.

Discussion ensued among the Authority regarding: utilization by Orange County Schools; offering Tier1 and Tier 2 providers; and importance of two vendors for additional redundancy to ensure reliable connection.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority authorized staff to enter into a contract for Dedicated Internet Service (DIA) with Cogent Communications Inc. and Planters Communications LLC for a term of one (1) year, with the possibility of four (4) renewals, as presented.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: CONSIDERATION OF A RESOLUTION TO CONDUCT BUSINESS AS "FIBERLYNC"

Mr. James K. White presented a resolution for consideration by the Orange County Broadband Authority to conduct business as "Fiberlync."

Discussion ensued among the Authority regarding: purpose of the dba; registration of the name; and suggestion of capitalizing the letter "L", to read "FiberLync."

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the adopted the following resolution, as modified:

**A RESOLUTION FOR THE ORANGE COUNTY BROADBAND AUTHORITY TO DO  
BUSINESS AT "FIBERLYNC"**

WHEREAS the Broadband Authority wishes to operate under the name "FiberLync";

NOW THEREFORE, be it resolved by the Broadband Authority of Orange County, Virginia, that the Broadband Authority will do business as "FiberLync," and shall register the same as a fictitious name with the State Corporation Commission.

Ayes: Johnson, White, Crozier, Frame. Nays: None. Absent: Goodwin.

RE: OLD BUSINESS  
There were no matters for Old Business at this time.

RE: OTHER BUSINESS  
There were no matters for Other Business at this time.

RE: INFORMATIONAL ITEMS  
There were no Informational Items at this time.

RE: ADJOURN  
On the motion of Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Authority adjourned the meeting at 5:47 p.m.

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James K. White, Chairman

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