

**ORANGE COUNTY BROADBAND AUTHORITY MINUTES**

**AUGUST 12, 2020**

At a Special Meeting of the Orange County Broadband Authority held on Wednesday, August 12, 2020, beginning at 5:30 p.m., and held electronically via Zoom video conference. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; James P. Crozier; S. Teel Goodwin; and Lee H. Frame. Also present: Theodore L. Voorhees, County Administrator; Thomas E. Lacheney, County Attorney; S. Lewis Foster, Broadband Program Manager; and Susan Turner, Deputy Clerk.

RE: PARTICIPATION VIA ELECTRONIC MEANS

Pursuant to the emergency ordinance adopted on March 24, 2020, this meeting was held electronically via Zoom video conference and livestreamed to YouTube for the public to view. As such, the minutes are required to reflect the physical location of each Authority member during their participation.

Chairman White participated from his residence, located at 22373 Berry Run Road, Orange, Virginia.

Vice Chairman Johnson participated from his residence, located at 13451 Albano Road, Barboursville, Virginia.

Mr. Frame participated from his residence, located at 103 Woodland Trail, Locust Grove, Virginia.

Mr. Crozier participated from the Orange County Airport, located at 11275 Aviation Way, Orange, Virginia.

Mr. Goodwin participated from his residence, located at 11464 Rapidan Road, Orange, Virginia.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adopted the agenda, as presented. Ayes: Johnson, White, Crozier, Frame, Goodwin. Nays: None.

RE: CONSENT AGENDA

There were no matters on the Consent Agenda at this time.

RE: NEW BUSINESS

RE: AWARD OF A CONTRACT TO ELECTRICOM FOR FIBER INSTALLATION SERVICES

Stephanie Straub, Director of Management Services presented a request to enter into an emergency contract with Electricom for fiber installation services to connect wireless hot spots at specified locations throughout the county to be utilized by school children and the public, due to the COVID-19 pandemic and local state of emergency.

Ms. Straub explained that, the contract consisted of three task orders for installation services only and supplies and materials would be procured under separate arrangements. She noted, the first task order covered the Mine Run and St. Just areas, at an installation cost of \$335,000; the second task order covered the areas of Indian Town, Daniel, Rhoadesville, Barboursville, Booster Park, and Germanna, with an estimated installation cost of \$290,000; and the third task order covered Madison Run and Lahore, with an estimated installation amount of \$380,000.

Lastly, she indicated that the contract would include the following requirements: standard insurance requirements; the Authority's standard terms and conditions; performance bonds for each task order; a not to exceed amount for task one of \$500,000, and \$1,500,000 for tasks two

and three; subject to the availability of CARES Act funds; and a contract term valid through December 31, 2020.

Discussion ensued among the Authority regarding: estimated date of completion; need for connection of Broadband network; selection of dedicated internet access service providers is key; request to appropriate funds; and verification of receipt of second round of CARES Act funds.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority authorized staff to enter into a contract with Electricom for fiber installation services to connect wireless hot spots at specified locations throughout the County, and authorize appropriation of funds, subject to appropriation of funds by the Board of Supervisors for Phase Two and Phase Three, as modified.

Ayes: Johnson, White, Crozier, Frame, Goodwin. Nays: None.

RE: OLD BUSINESS  
There were no matters for Old Business at this time.

RE: OTHER BUSINESS

RE: INFORMATIONAL ITEMS  
There were no Informational Items at this time.

RE: ADJOURN  
On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adjourned the meeting at 5:42 p.m.

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James K. White, Chairman